

Allerton Public Library District
Board of Trustees
Policy Committee Meeting Minutes
May 2 2024, 9:30 a.m.

In attendance: Sue Lochbaum, Ellie Tracy, Sherry Waldrep

Sue Lochbaum moved to approve the minutes from the April 20 2023 meeting.
Seconded by Ellie Tracy.

Reviewed sections of the following policies to be updated/changed – Collection Policy, Personnel Policy and the Appendices. Within the Collection Policy, specific information about acceptable physical donations was added. In addition, in the Requests for Reconsideration area, patrons must be an APLD card holder and there is a limit of two requests per year, one request per form. An item cannot be reconsidered more than one every two years.

Discussed removing the Personnel Policy from the larger Library Policies. A motion will be made at the next Board of Trustees meeting to do such. The committee decided to remove the job descriptions from the Policy Manual, as they are not policy.

Meeting adjourned at 10:30am.